

University of Guelph Senate: Board of Graduate Studies

PROPOSAL BRIEF – CHANGE IN DEGREE DESIGNATION

Template for the Preparation of the Proposal Brief for a Change in Degree Designation

A unit wishing to change the degree designation in an approved graduate program, whether in the context of a periodic appraisal or at some other time, must provide sufficient information to permit a decision on the proposed change. These changes do not require separate MTCU funding approval unless additional BIUs are claimed.

1. Statement of the unit's perception of the substantive difference between the currently authorized degree designation and the proposed degree designation:

2. Demonstration that there are a sufficient number of faculty members with the appropriate (scholarly) credentials for the proposed change in degree designation;

3. Demonstration that the program requirements for students are appropriate for the proposed change in degree designation; (*e.g.*, for a proposal to change a professional designation to a PhD, demonstration that the dissertation research constitutes a substantive original contribution to knowledge):

4. Demonstration that the admissions requirements are appropriate for the proposed degree designation.

5. Calendar copy for the program(s) noting requested change(s).