



Surname	
given names	I.D. number
department/school	program

GRADUATE PROGRAM SERVICES

GRADUATE STUDENT PETITION FOR ACADEMIC CONSIDERATION

FOR SEMESTER: " Fall " Winter " Summer _____
year

I hereby request academic consideration as described below:

Student's Signature: _____ Date: _____

ACTION REQUESTED: (specify affected course(s))

" Late Add (attach signed Add/Drop form):
" Late Drop (attach signed Add/Drop form):
" Extend INC Privilege:
" Other (describe):

GROUND FOR CONSIDERATION: " Medical " Psychological " Compassionate

Provide Explanation Below: Additional explanation attached " Yes " No

List of Documents submitted in support of this Petition (may include supporting letter from program Graduate Coordinator):

1.	4.
2.	5.
3.	6.

OFFICE USE ONLY: Received: _____ Written Documentation Attached? " Yes " No

Admissions & Progress Committee meeting: _____ Decision: " Granted " Denied " Tabled

Comments: _____

INSTRUCTIONS FOR THE USE OF THIS FORM

The student must complete all sections and submit the form, along with any supporting documentation, to Graduate Program Services. The request will be presented to the Admissions & Progress Committee of the Board of Graduate Studies for review and subsequent action. (This is comparable to an Academic Review petition at the undergraduate level.)

ACTION REQUESTED:

Late Adds: for use after the end of classes for the term in question.

Late Drops: for use after the 40th class day for the term in question.

Extend INC privilege: for use where student is unable to complete an incomplete course in the *very next semester* for whatever reason.

Other: indicate exactly what consideration you are requesting.

GROUND FOR CONSIDERATION:

This is an opportunity for you to explain to the committee why it should consider this petition. Whatever the reasons, an explanation from yourself is essential. If the reasons are medical, psychological, or compassionate, supporting documentation (from a medical or other professional practitioner as appropriate) should be submitted.

List the supporting documents in the space provided. Appropriate supporting documentation should be included.