



Office of Graduate Studies

Early Completion Rebate Application

Last Name: _____
Student ID: _____
Department/School: _____

First Name: _____
Degree Program: _____

In order to qualify for the rebate, *the student must have been registered in the immediate preceding semester.*

The effective date of the rebate calculation will be when ALL degree requirements are complete. This includes receipt in the Office of Graduate Studies of any outstanding final grades, the application for graduation and all supporting documentation, as well as E-thesis submission in the case of a program by thesis.

Early completion and fee rebate may also adversely affect any major scholarship holders for the semester as students must be registered in order to hold scholarships. In many cases, early completion and fee rebate will result in required payback of the scholarships.

International students who qualify for a rebate may also qualify for a partial refund of the UHIP premium. Please contact Student Financial Services to inquire.

I hereby apply for a rebate of my tuition/student fees, based on completion of my program early in the semester. I understand that I may be required to repay any scholarship money which I have received for the semester.

I will be completing my program by: Coursework Thesis

Student Signature: _____ Date: _____

If applicable, your refund will be sent to your address on file. If the address has changed please contact Enrolment Services.

REFUND SCHEDULE

<u>Class Days</u>	<u>Tuition Refund</u>	<u>Fee Refund</u>
1-5	100%	100%
6-10	75%	100%
11-15	65%	100%
16-20	50%	NIL
21-25	35%	NIL
26-30	20%	NIL
31+	NIL	NIL

OFFICE OF GRADUATE STUDIES USE ONLY:

Thesis received/approved by OGS (degree by thesis)

Check: ARAI AWIN

OR, Final grades received (degree by course/major paper/project)

Action: XGCL STDT (Before MTCU count date only) STNT

All examination forms received

Applied to graduate

Registration cancelled

Rebate approved, effective date:

Refund: _____ %

Approved for Office of Graduate Studies:

Date: _____