

Application for Readmission

Last Name: _____ First Name: _____
Student ID: _____ Degree Program: _____
Department/School: _____

The \$110 application fee will be charged to your student account after the form has been submitted to the Office of Graduate & Postdoctoral Studies.

APPLICANT TO COMPLETE:

Requested re-entry semester: ☐ Fall ☐ Winter ☐ Summer Year: _____

Describe the stage at which you left your program and indicate what requirements are remaining:

List any academic work completed subsequent to your last registration in this program (official transcripts are required):

Classification Requested

(Note: Part time classification would normally be approved ONLY if you were previously registered as a part-time student)

☐ Full-time ☐ Part-time

Are you able to finance your program?

(Note: A departmental finding form is required)

☐ Yes ☐ No, full assistance is required ☐ No, partial assistance is required

Please indicate your contact information:

Address: _____

City: _____ Province: _____ Postal Code: _____

E-mail: _____

Phone Number: _____

I hereby apply for readmission to the program in which I was previously registered and from which I have been absent for atleast one semester. I wish to continue my program from the point which it was discontinued, and apply for full credit for courses and semesters which have been completed.

Student Signature: _____ Date: _____

If paying by credit card, payment signature is required:

Visa or MasterCard holder's signature: _____ Date: _____

For Enrolment Services: ☐ \$110 Readmission fee received; Receipt# _____

Readmission Decision Form

DEPARTMENT/SCHOOL TO COMPLETE

The Graduate Admission Committee of the Department has reviewed this application for admission; decision and recommendations are listed below:

Graduate Coordinator Signature: _____

Date: _____

Graduate Coordinator Signature: _____

Date: _____

A) ☐ The applicant is recommended for re-admission:

1. Entry semester: _____

2. Category: (Note: Attach requirements to satisfy provisional status) ☐ Regular ☐ Provisional

3. Credit granted for work previously completed (Note: Attach list of credited courses):

☐ Full ☐ Partial

4. Funding: A new funding form is required for each readmission.

5. For information regarding this program, the student should contact: _____

6. Please describe below the requirements remaining for the completion of this student's program:

B) ☐ The applicant is NOT recommended for re-admission:

☐ Reject; does not meet Department/School admission standards

☐ Reject; no space/advisor/funding available

☐ Reject; other reason _____

OFFICE OF GRADUATE STUDIES USE ONLY:

Readmitted:

☐ Yes, for _____

☐ No, file closed: _____

Reviewed by _____ AVP, Graduate Studies. Date: _____

Completed forms can be dropped off in person or mailed to the Office of Graduate and Postdoctoral Studies, University of Guelph, 3rd floor University Centre, or faxed to (519) 763-6809.