Application Procedures for Convocation and Graduation, October 2023

Graduate students who wish to graduate at the October 2023 convocation must apply by **Thursday, June 22, 2023.** Applications submitted via WebAdvisor after **June 22, 2023,** will be assessed a $60.00 late application fee, which will be charged against your student account. Also note the WebAdvisor application closes on **Friday, July 7, 2023**, after which students will have to submit a hard copy application.

Once you have submitted your application please access My Application for Graduation on WebAdvisor again and review your application information. Note that any subsequent changes you would like to have made must be requested via e-mail to gradconvocation@uoguelph.ca The last day changes will be accepted is September 14, 2023.

IMPORTANT: YOU MUST OFFICIALLY SUBMIT AN APPLICATION FOR GRADUATION REGARDLESS OF YOUR INTENT TO ATTEND OR NOT ATTEND YOUR CEREMONY.

Change to the Name to be printed on your Diploma

Please note that the names appearing on the degree parchment **will be printed in UPPERCASE.** The names that appear on the WebAdvisor application are the names under which you are currently registered. If you wish to submit a different name you may do so on your application, but you will need to provide supporting documentation. You may change the surname with appropriate documentation such as marriage license or proof of a legal name change. If you wish to add a middle name(s) a copy of your birth certificate or passport must be presented to Enrolment Services, UC Level 3 immediately or faxed to 519-766-0143 to the attention of the Graduate Convocation Coordinator. Name changes and supporting documentation will be accepted until September 14, 2023.

Please also note that reference to maiden name (in the format: née SMITH) are not permitted, nor are titles (eg. Dr.) or previously earned academic degrees (eg. D.V.M.)

If you plan to work overseas or in the USA, please make sure the name(s) you request to appear on the degree parchment match the name(s) on your current passport.

Mailing Address

It is very important that your Mailing Address is kept current and that any changes to addresses are communicated to the Graduate Convocation Coordinator and Enrolment Services, UC level 3, especially if your parchment is being mailed to you following Convocation. If your diploma is returned to this office because you have moved and not notified us of the change, your diploma will be sent out via regular mail.

Program/College

This displays the degree, specialization(s) and college in which you are currently registered. If the program displayed is not the one to which you wish to apply to graduate you must contact the Graduate Convocation Coordinator at gradconvocation@uoguelph.ca immediately indicating the program to which you wish to apply. Note that once you have graduated the degree and specialization information will appear on your official transcript. Only your degree program (i.e. Master of Science, Doctor of Philosophy, etc.) appears on your parchment.

Select Degree Designation

You may choose an alternate, gender neutral degree designation on your diploma. For example:

Instead of "Master of Arts", the diploma would read "Magisteriate in Arts"
Instead of "Master of Science", the diploma would read "Magisteriate in Science"
Instead of "Doctor of Philosophy", the diploma would read "Doctorate in Philosophy"

The last day changes to this designation will be accepted is September 14, 2023.

The Convocation Ceremony

Ceremonies are currently scheduled to be held on Tuesday, October 10, 2023. Exact times for each of the individual programs have not yet been established. This will be communicated to you in an email that will be sent to your @uoguelph.ca address about 7 weeks in advance of the ceremony.

As a service to graduands, during the convocation a photographer will take a personal photo of each graduate on stage with the Chancellor or Vice-Chancellor and another personal photo will be taken off stage just prior to the graduand receiving their parchment. You will be able to view your photos and order copies online at www.orderphotos.ca immediately following the Convocation ceremony.

If you are unable to attend your October 2023 convocation ceremony, you do have the opportunity to "walk through" at the June, 2024 ceremony. If you wish to participate as a “walk through” at the June 2024 ceremony please email gradconvocation@uoguelph.ca, no later than Friday, May 22, 2024. If you have any questions, please contact Liz Dunne at gradconvocation@uoguelph.ca.