



OFFICE OF GRADUATE STUDIES LATE FEE & REINSTATEMENT FEE APPEAL FORM

Student Name:

Student ID Number: Program:
(e.g. MA.HIST)

Department/School:

This form must be completed and returned to Office of Graduate Studies within **10 days** of notification of charges.

I am appealing: Late Fee Reinstatement Fee Other

For: Fall Year
 Winter Year
 Summer Year

Address: Phone Number:

City: Province: Postal Code: U of G E-mail:

Check applicable statement(s): I hold a degree from Guelph I have been registered in at least one previous semester at Guelph

I have previously appealed: Late Fee Reinstatement Fee Other (please specify)

Grounds for Appeal:

Documentation Attached? Documents will **not** be returned so please keep copies for your records.

Student Signature: _____ Date: _____

OFFICE OF GRADUATE STUDIES:

Date Received: _____ Last Semester Registered: _____ Date Payment Received: _____

Semester Level: _____ Submitted Course Selection: _____

Request: Granted Denied Partial _____% Pending
Signature: _____ Date: _____

Protection of Privacy: We are committed to protecting your privacy. Personal information is collected under the authority of the University of Guelph Act and pursuant to the Freedom of Information and Protection of Privacy Act (FIPPA). If you have questions about the use and disclosure of your personal information, call the Office of Graduate Studies at (519) 824-4120 ext. 56833 or review our website at <http://www.uoguelph.ca/graduatestudies/>. For further information about access to information and protection of privacy at the University of Guelph, go to: <http://www.uoguelph.ca/secretariat/privacy.php>.